



**NOTICE OF PUBLIC MEETING  
SEPTEMBER 16, 2024 – 7:00 P.M.  
BOARD OF ALDERMEN MEETING  
TENTATIVE AGENDA**

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- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF SEPTEMBER 3, 2024 MINUTES
- V. CITIZEN COMMENTS
- VI. PROCLAMATIONS
- VII. TREASURER’S REPORT
- VIII. RESOLUTIONS

R31-24            A RESOLUTION AUTHORIZING A CONTRACT WITH JOKERST PAVING AND CONTRACTING FOR ROADWAY AND SIDEWALK IMPROVEMENTS ALONG EAST ESSEX AVENUE BETWEEN NORTH SAPPINGTON ROAD IN GLENDALE AND DICKSON STREET IN KIRKWOOD.

IX. ORDINANCES FOR FIRST READING, SECOND READING AND FINAL APPROVAL

B19-24            AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF OAKLAND, MISSOURI, FOR THE PROVIDING OF CODE ENFORCEMENT SERVICES AND AUTHORIZING THE EXECUTION OF SAID AGREEMENT ON BEHALF OF THE CITY OF GLENDALE, MISSOURI

PUBLIC HEARING – 2025 PROPERTY TAX RATES

B20-24            AN ORDINANCE LEVYING AND FIXING THE TAX RATES IN THE CITY OF GLENDALE, COUNTY OF ST. LOUIS, STATE OF MISSOURI, FOR THE YEAR 2024 ON ALL PROPERTY SUBJECT TO TAXATION IN SAID CITY FOR GENERAL MUNICIPAL PURPOSES, FOR THE CITY’S PENSION FUND, AND FOR THE CITY’S DEBT SERVICE FUND

X. ORDINANCES FOR FIRST READING

PUBLIC HEARING – ZONING AMENDMENTS

B21-24            AN ORDINANCE AMENDING SECTIONS 400.010 AND 400.350 OF THE GLENDALE MUNICIPAL CODE PERTAINING TO PERMITTED USES IN THE C-1 ZONING DISTRICT IN THE CITY OF GLENDALE, MISSOURI

XI. REPORTS

XII. ADJOURNMENT

XIII. EXECUTIVE SESSION

Notice is hereby given that, subject to a motion duly made and adopted, the Board of Aldermen will hold a closed meeting pursuant to (i) RSMo Section 610.021(1) for the purpose of dealing with matters relating to privileged communications between the City's representatives and its attorney; (ii) Section 610.021(3) for the purpose of hiring, firing, disciplining, or promoting of particular employees when personal information about the employee is discussed or recorded; and (iii) Section 610.021(13) for the purpose of dealing with matters related to individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

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Frank Johnson  
City Administrator

Posted 5:00 P.M. September 13, 2024

**TUESDAY, SEPTEMBER 3, 2024 7:00 P.M.**  
**BOARD OF ALDERMEN**  
**MINUTES**

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MAYOR MIKE WILCOX  
ALDERMAN PAUL ROETTGER  
ALDERMAN LISA CAPSHAW CUSHING  
ALDERMAN TONY ROBERTS  
ALDERMAN AARON NAUMAN  
ALDERMAN BERRY LANE

CITY ATTORNEY, BRIAN MALONE  
CITY ADMINISTRATOR, FRANK JOHNSON  
FINANCE OFFICER, DAN LAWRENCE

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Wilcox.

ROLL CALL

Present: Alderman Capshaw Cushing, Alderman Lane, Alderman Roettger, Alderman Roberts

Absent: Alderman Nauman

Present: Mr. Malone, City Attorney, Terry Jones, Superintendent of Public Works, Chief Jeff Beaton, Mr. Dan Lawrence, Finance Director,

APPROVAL OF TENTATIVE AGENDA

Mayor Wilcox asked if there were any changes or corrections to the Agenda for the September 3, 2024, meeting. Alderman Roettger moved approval of the agenda for the meeting. Alderman Lane seconded the motion which was unanimously approved.

APPROVAL OF THE MINUTES FROM AUGUST 19, 2024, MEETING

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from August 19, 2024, meeting. Alderman Lane moved approval of the minutes with some changes. Alderman Roettger seconded the motion, which was unanimously approved.

CITIZEN COMMENTS

None

RESOLUTIONS

R29-24 A RESOLUTION OF THE CITY OF GLENDALE, MISSOURI  
ADOPTING THE FY 2025 – 2030 ST. LOUIS REGIONAL  
HAZARD MITIGATION PLAN

Alderman Roettger moved approval of the reading of Resolution R29-24. Alderman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson stated East West Gateway Council of Governments asks each municipality to adopt the hazard mitigation plan every five years. This allows the City of Glendale to be eligible for FEMA funding in the case of a disaster such as flooding or a tornado.

Mayor Wilcox asked if there were any other questions or discussions. There were none.

Mayor Wilcox called for a voice vote which was unanimously approved.

R30-24 A RESOLUTION AUTHORIZING A CONTRACT WITH  
COMPASS MINERALS FOR THE PURCHASE OF  
SUPPLEMENTAL ROCK SALT FOR FISCAL YEAR 2025

Alderman Roettger moved approval of the reading of Resolution R30-24. Alderman Cushing seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson reported that this is a contract for supplemental rock salt that would only be necessary if the salt purchased from the consortium with the City of Chesterfield runs out.

Mayor Wilcox asked if there were any other questions or discussions. Alderman Roberts inquired about the price of the salt. Public Works Superintendent Terry Jones responds that it is unusual that the price from the consortium is more than the supplemental contract. Therefore the City will probably order from the supplemental contract rather than accept the second shipment from the consortium.

Mayor Wilcox called for a voice vote which was unanimously approved.

B17-24 AN ORDINANCE AUTHORIZING THE CITY  
ADMINISTRATOR TO ENTER INTO A MISSOURI  
HIGHWAY AND TRANSPORTATION COMMISSION STP-  
URBAN PROGRAM SUPPLEMENTAL AGREEMENT FOR  
RECONSTRUCTING EAST ESSEX AVENUE FROM  
SAPPINGTON ROAD TO DICKSON STREET.

Alderman Lane moved approval of the first reading of Ordinance B17-24. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson reported that the original contract was pre-pandemic back in 2020 and due to inflation, the costs have risen significantly. Therefore, East West Gateway Council of Governments is approving an additional \$170,000 to cover the inflationary costs.

Mayor Wilcox asked if there were any questions. There were none.

Mayor Wilcox calls for a voice vote of the first reading which was unanimously approved.

Alderman Lane moved approval of the second reading of Ordinance B17-24. Alderman Roettger seconded the motion.

Mayor Wilcox called for a voice vote of the second reading which was unanimously approved.

Mr. Johnson read the Ordinance by title only.

Alderman Roettger moved approval of the final reading of Ordinance B17-24. Alderman Lane seconded the motion.

Mayor Wilcox asked for a report. Mr. Johnson stated that there was nothing to add.

Mr. Johnson read the Ordinance by title only.

Mayor Wilcox asked for a vote.

Ayes: Alderman Lane, Alderman Capshaw Cushing, Alderman Roettger, Alderman Roberts

Nays: None

The Ordinance passed.

**B18-24 AN ORDINANCE AUTHORIZING INTERGOVERNMENTAL  
AGREEMENT #4 PERTAINING TO THE JOINT VENTURE  
WITH THE CITY OF KIRKWOOD FOR THE EAST ESSEX  
AVENUE ROAD SURFACE TRANSPORTATION PROJECT.**

Alderman Roettger moved approval of the first reading of Ordinance B18-24. Alderman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson reported that agreement with East West Gateway Council of Governments spells out how the constructions costs will be split between the Cities of Kirkwood and Glendale.

Mayor Wilcox asked if there were any questions. There were none.

Mayor Wilcox calls for a voice vote of the first reading which was unanimously approved.

Alderman Lane moved approval of the second reading of Ordinance B18-24. Alderman Cushing seconded the motion.

Mayor Wilcox called for a voice vote which approved the second reading.

Mr. Johnson read the Ordinance by title only.

Alderman Cushing moved approval of the final reading of Ordinance B18-24. Alderman Lane seconded the motion.

Mayor Wilcox asked for a report. Mr. Johnson stated that there was nothing to add.

Mr. Johnson read the Ordinance by title only.

Mayor Wilcox asked for a vote.

Ayes: Alderman Lane, Alderman Capshaw Cushing, Alderman Roettger, Alderman Roberts

Nays: None

The Ordinance passed.

## REPORTS

### Mr. Johnson

Mr. Johnson reports that the new City Clerk Gabrielle Macaluso will start on Monday September 9, 2024.

### Judge Chris Graville

Judge Graville reports that he has not received any calls from the Mayor or Alderman since last year's report and that is a good thing. He says that Court is now held in the morning which does not take a lot of time. He further reports that Glendale has great partners with Warson Woods and Oakland and that the Court Clerk Cassy Kollmeyer does a great job. He also comments that Glendale has made an effort to get code enforcement issues resolved so they do not need to come to court. Judge Graville briefly reports on the different violations of each City. Mayor Wilcox asks the judge about his demeanor with Judge Graville responding that he tries to be welcoming and accessible but tough when he needs to be. Mayor Wilcox thanked him for the report.

### Mr. Lawrence

Mr. reports that he recently had a phone conversation with the City's outside auditor Keith Slusser of FEW CPA's with Mr. Slusser suggesting to transfer \$50,000 in FY 2024 ARPA expense from the Moreland Ave. to the Capital Improvement Fund and then using the \$50,000 in

FY 2025 for the Dwyer project. Transferring the \$50,000 to FY 2025 gets the City of Glendale under the \$750,000 threshold requiring a Single Audit and therefore saving the City \$3,500 in audit fees.

Mayor Wilcox asks for a motion for the transfer of the ARPA funds.

Alderman Lane makes the motion for the transfer. Cushing seconds the motion.

Mayor Wilcox calls for a voice vote which was unanimously approved.

Alderman Roettger  
None

Alderman Lane  
None

Alderman Capshaw Cushing  
None

Alderman Roberts  
None

Mayor Wilcox  
Mayor Wilcox reports that they will be interviewing three candidates for the vacant alderperson position on Thursday evening. Mayor Wilcox further announces that Jazzfest is Friday September 20 and that everything is good to go from food trucks to security.

ADJOURNMENT  
Alderman Lane moved to adjourn the meeting, seconded by Alderman Roettger. The motion was unanimously approved.

These minutes are approved as submitted this 16th day of September, 2024.

Dan Lawrence  
Finance Officer

# PROCLAMATION

## HONORING JOANNE CARR FOR HER CONTRIBUTIONS AND SERVICE TO THE CITY OF GLENDALE:

**WHEREAS**, the Board of Aldermen of the City of Glendale recognize Joanne Carr, who has served the City since 2011 as Office Assistant and was promoted in 2017 to Deputy City Clerk, for her dedication and valued customer service; the Board and staff rely upon Joanne for her extensive knowledge of the zoning code, city operations, boards and commissions practices, and historical background; Joanne is passionate about her work and is dedicated to serving the residents of Glendale; and

**WHEREAS**, the Glendale Police Department would like to thank Joanne Carr for her eagerness to assist the law enforcement profession with its mission to provide exceptional public safety services; Joanne is instrumental in planning and organizing city events including Jazz Fest, Firehouse Run, Glendale Night Out and Ice Cream Social; Joanne's dedication and support to the City and the Police Department will be greatly missed; and

**WHEREAS**, the Fire Department of the City of Glendale recognizes Joanne Carr for her many years of devoted service to the City and for her tremendous support of the Fire Department; Joanne is instrumental in providing essential communications and event planning that further conveyed the mission of public safety; the Fire Department is eternally grateful for Joanne's dedication, and she will be missed; and,

**WHEREAS**, the Public Works Department recognizes Joanne Carr for her superior organizational skills in recording and tracking countless project files, providing direction and leadership while organizing numerous special event, recommending the appointment of the City Forester, assisting the department with the development of newsletter articles, and many other actions too lengthy to list; Joanne performs her duties in a professional, friendly and approachable manner; Joanne's presence will be missed, and we wish her and her husband, Kevin, the best of luck and happiness as they enjoy retirement together; and

**WHEREAS**, the Administration Department of the City of Glendale thanks Joanne Carr for her years of service to the department and her many contributions to all city departments; Joanne is the go-to person at City Hall due to her experience, knowledge, approachability and hard work, and she is the glue that has allowed administration to run smoothly and consistently; Joanne's presence enhances the work environment and the department appreciates her unwavering can-do spirit; and the department wishes to extend our heartfelt gratitude for her years of commitment and outstanding service; and

**NOW, THEREFORE**, the employees of the City of Glendale and the Board of Aldermen do hereby proclaim their support and affection for Joanne Carr; thank her for her many contributions to the City of Glendale, its employees and residents; and extend our very best wishes upon her retirement.

Dated this 16th Day of September, 2024.

\_\_\_\_\_  
Jeff Beaton, Police Chief

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Terry Jones, Superintendent of Public Works

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Jim Silvernail, Fire Chief

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Dan Lawrence, Finance Director

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Frank Johnson, City Administrator

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Michael Wilcox, Mayor



***Internal Memorandum***

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**Office of the City Administrator**

**To: Honorable Mayor Mike Wilcox  
Members of the Board of Aldermen**

**From: Frank Johnson, City Administrator  
Steve Chamberlin, City Treasurer & Dan Lawrence, Finance Officer**

**Subject: August Treasurer's Report**

**Date: September 12, 2024**

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**Cash and Investment Balances:**

The City's cash position remains stable through the end of August with a cash and investment balance as of August 31, 2024, of \$5,236,522. Of this figure, \$4,709,521 is available for operations of the city. A month ago, the figure was \$4,683,892 with a comparable number on August 31, 2023, of \$3,955,609.

The increase in funds available for operations during August is a little unusual. This was caused by very nice amounts received for the 1% Sales Tax to the General Fund (\$108,618), Gross receipts tax-electricity (\$62,564) and Local option use tax (\$32,281). Another factor in the figure was extremely low expenditures for capital improvements.

The City's cash and investment position increases in December and January and generally declines from February through November as a normal occurrence until property tax collections start back up again in December.

**General Fund Revenues and Expenditures:**

During the month of August, the General Fund received \$416,974 in revenues and had \$430,172 in expenditures causing a monthly deficit of \$13,198. A year ago the figures were \$403,973 in revenues and \$469,406 in expenses for a deficit of \$65,433. As mentioned last month, the reversal of the payroll issue is now complete, and the year-to-date figures are somewhat comparable again.

**REVENUES**

General Fund	August-24		Year to Date	
	2024	2023	2024	2023
Sales Tax	108,618	106,869	204,771	193,665
Gross Receipts-Electric	62,564	53,849	95,842	85,579
Gross Receipts-Telephone	5,757	5,253	13,095	13,482
Gross Receipts-Gas	9,584	9,560	19,971	19,028
Gross Receipts-Water	24,320	22,038	45,972	47,522
Court Revenues	6,931	5,435	11,012	4,296

**EXPENDITURES**

General Fund	August-24		Year to Date	
	2024	2023	2024	2023
Administration	50,465	59,435	120,011	106,397
Court	10,218	10,777	20,560	17,470
Police Department	153,502	170,571	366,295	339,176
Fire Department	167,383	164,447	397,804	340,771
Public Works	48,603	64,177	123,432	122,283

**Notes:**

- Through two months, revenues in all categories have been received as budgeted.
- The year-to-date expenditures are higher in the Police and Fire Departments due to salary and fringe benefit increases as well as the departments being fully staffed.

**Pension Fund Revenues and Expenditures:**

The City's contribution to the Fire and Police Pension Fund is funded by property tax, which for FY 2025 is budgeted to generate \$539,900. This is substantially greater than FY 2020 and earlier year figures of approximately \$135,000 as the passage of Prop E during the June 2020 election will greatly increase the property tax revenues available to the Pension Plan. All full-time employees have been enrolled in the MO Lagers plan as of January 1, 2021. The employee (4% of salary) and City contributions (various rate depending on department) are paid monthly to MO Lagers. For August, the employee withholding was \$6,887 with a City contribution of \$21,195. On April 1, 2021, MO Lagers took over the legacy portion of the Glendale retirement plan for retirees as well. The underfunded balance in the legacy portion of the plan is paid through semi-annual payments of \$118,728 beginning May 1, 2021. Also beginning January of 2021, transfers to the General Fund from the Pension Fund are recorded for the Police and Fire portion of the City Lagers expense.

The Pension Fund's assets held at PNC of \$5,540,348 was transferred to MO LAGERS on March 9, 2021.

**Park and Stormwater Revenues and Expenditures:**

The ½ cent Park and Stormwater sales tax (collected on a point-of-sale basis) typically generates approximately \$160,000 a year. Of this amount, \$96,000 is budgeted to pay for the annual

maintenance expense for Glendale's portion of the Aquatic Center for 2022 and 2025 as well as additional costs for an expanded parks and recreational agreement with the City of Kirkwood. Also budgeted for FY 2025 is the annual transfer of \$60,000 to the Capital Improvement Fund for the stormwater portion of street projects in the CIP Fund.

**Capital Improvement Fund Revenues and Expenditures:**

The Capital Improvement Fund has four sources of funding – a ½ cent sales (collection based on population) as well as a portion of the Fire Safety sales tax, transfers from the Park and Storm water Fund, occasional sales of surplus equipment, and grant revenue from STP street projects. Through two months of the fiscal year sales tax revenue is \$94,274 compared to \$92,024 for the prior year. There were three significant Capital Improvements during August and they are listed below.

- Zoning Code Improvement contract-\$16,657.
- Novachip streets-\$99,720.
- Dwyer Ave. street improvements-\$269,636.

**\$1,000 to \$5,000 Purchases:**

There were 7 items that fell into this category during August 2024, and they are listed below.

- Parking Lot Maintenance-\$4,550 Crack seal and sealcoat parking lot at City Hall.
- Cash Box Kings-\$1,500 Downpayment of Jazzfest performance.
- Contemporary Productions-\$3,250 Jazzfest entertainment.
- Ed Roehr Safety Products-\$1,090 Bullet proof vest for PD.
- Glendale Chrysler-\$2,791 Vehicle repairs in PD.
- Gulf States Distributors-\$2,283 Ammunition in PD.
- Happy Tree Service-\$4,200 Remove tree on Cornelia.

If you have any questions regarding this report, please let me know. Thank you.

**CASH AND INVESTMENT BALANCES  
GENERAL FUND**

**AS OF AUGUST 31, 2024**

CASH: CHECKING	\$130,682.40	3.34%
PETTY CASH	<u>    \$500.00</u>	
<b>TOTAL CASH</b>		<u>\$131,182.40</u>
INVESTMENTS:		
DEMAND DEPOSITS:	<u>    \$275,749.38</u>	
CERTIFICATES OF DEPOSIT:	<u>    \$4,829,589.75</u>	
<b>TOTAL INVESTMENTS</b>		<u><u>\$5,105,339.13</u></u>
<b>TOTAL: ALL FUNDS, CASH &amp; INVESTMENTS</b>		<u><u>\$5,236,521.53</u></u>

**CITY OF GLENDALE  
GENERAL FUND INVESTMENTS AS OF AUGUST 31, 2024**

FACILITY	AMOUNT	PURCHASE DATE	MATURITY DATE	RATE	YIELD
<b>BUSEY BANK-CREDIT CARD ACCT.</b>	2,301.99	10/15/2009	N/A	3.34%	3.34%
Acct#67-0002654					
<b>BUSEY BANK-ARP FUNDS ACCT.</b>	273,447.39	8/27/2021	N/A	3.34%	3.34%
Acct#10-0757898					
	<b><u>\$275,749.38</u></b>				
<b><u>TOTAL BANK INVESTMENT</u></b>					
<b>MOSIP C.D, Account</b>					
MOSIP Term Investment	\$500,000.00	8/28/2024	11/26/2024	5.13%	5.13%
MOSIP Term Investment	\$500,000.00	8/28/2024	8/27/2025	4.30%	4.30%
MOSIP Term Investment	\$650,000.00	7/31/2024	10/29/2024	5.26%	5.26%
MOSIP Term Investment	\$650,000.00	7/31/2024	7/10/2025	4.73%	4.73%
MOSIP Cash	\$2,051,476.77	8/14/2014	N/A	5.20%	5.20%
<b>Total MOSIP</b>	<b>\$4,351,476.77</b>				
<b>Cadence Bank #87300012044350</b>	\$235,000.00	7/9/2024	6/9/2025	5.00%	5.00%
<b>Lindell Bank &amp; Trust #1180000324</b>	\$243,112.98	5/24/2024	12/24/2024	5.25%	5.25%
<b><u>TOTAL CD INVESTMENTS</u></b>	<b><u>\$4,829,589.75</u></b>				

Cash and Investments	Balance		
	31-Aug-24	31-Jul-24	Change
General Fund	4,709,521.00	4,683,892.00	25,629.00

General Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	416,973.95	403,972.76	794,186.48	754,752.32
Expenses	430,172.45	469,406.31	1,028,101.87	926,098.20
Surplus(Deficit)	(13,198.50)	(65,433.55)	(233,915.39)	(171,345.88)

Sewer Lateral Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	9,572.87	9,598.69	18,994.08	18,939.92
Expenses	3,100.00	2,075.00	8,225.00	6,495.00
Surplus(Deficit)	6,472.87	7,523.69	10,769.08	12,444.92

Sanitation Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	56,237.20	54,020.57	112,331.74	109,223.01
Expenses	54,858.95	54,719.83	111,270.17	107,031.70
Surplus(Deficit)	1,378.25	(699.26)	1,061.57	2,191.31

Pension Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	1,112.85	581.77	2,101.92	1,099.97
Expenses	39,255.16	47,100.81	89,411.22	84,727.20
Surplus(Deficit)	(38,142.31)	(46,519.04)	(87,309.30)	(83,627.23)

Prop P Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	36,067.25	37,069.06	69,700.75	67,728.17
Expenses	34,166.66	32,500.00	68,333.32	65,000.00
Surplus(Deficit)	1,900.59	4,569.06	1,367.43	2,728.17

Parks and Stormwater Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	18,590.13	15,197.25	31,641.20	28,693.46
Expenses	0.00	0.00	0.00	35,841.96
Surplus(Deficit)	18,590.13	15,197.25	31,641.20	(7,148.50)

ARP Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	762.18	2,679.63	1,522.23	5,250.18
Expenses	0.00	0.00	0.00	0.00
Surplus(Deficit)	762.18	2,679.63	1,522.23	5,250.18

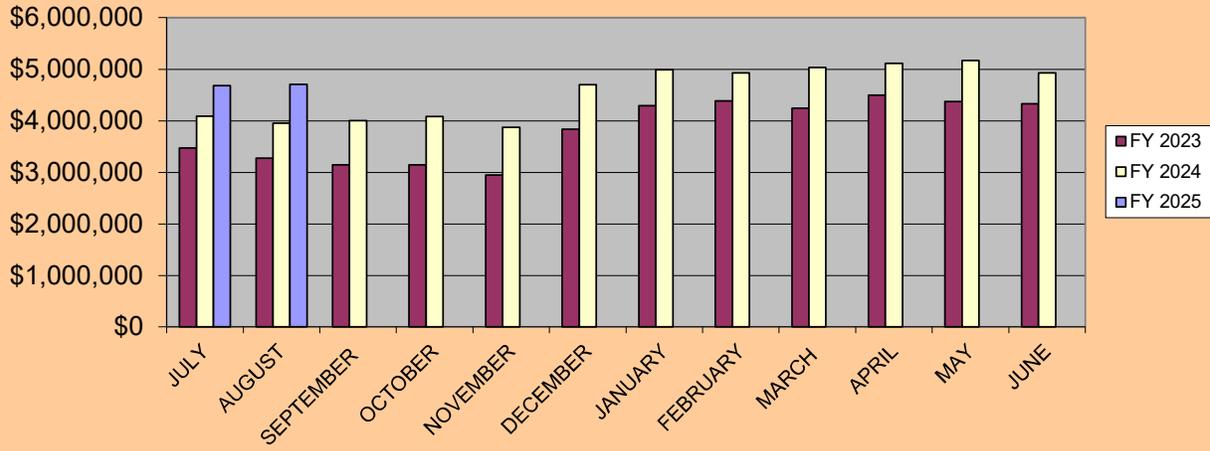
  

Capital Improvement Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	50,020.84	51,185.96	94,274.13	97,024.47
Expenses	386,783.04	71,261.52	401,377.88	173,951.98
Surplus(Deficit)	(336,762.20)	(20,075.56)	(307,103.75)	(76,927.51)

Debt Services Fund	August-24		Year to Date	
	2024	2023	2024	2023
Revenues	1,261.23	697.23	2,382.16	1,318.21
Expenses	79,500.00	84,900.00	79,500.00	84,900.00
Surplus(Deficit)	(78,238.77)	(84,202.77)	(77,117.84)	(83,581.79)

### CITY OF GLENDALE CASH BALANCE



A RESOLUTION AUTHORIZING A CONTRACT WITH JOKERST PAVING AND CONTRACTING FOR ROADWAY AND SIDEWALK IMPROVEMENTS ALONG EAST ESSEX AVENUE BETWEEN NORTH SAPPINGTON ROAD IN GLENDALE AND DICKSON STREET IN KIRKWOOD.

**WHEREAS**, the City's adopted Annual Budget for Fiscal Year 2025 provides an appropriation of \$937,000.00 from the Capital Improvement Fund for the E. Essex STP Project along E. Essex Avenue and N. Sappington in Glendale and Dickson Street in Kirkwood; and

**WHEREAS**, Intergovernmental Agreement #4 was approved by the cities of Glendale and Kirkwood to enable the sharing of improvement costs;

**WHEREAS**, City staff prepared a scope of work for roadway and sidewalk improvement and prepared a request for bids based thereon, which was duly posted and advertised in conformance with Section 130.050 of the City Code; and

**WHEREAS**, sealed bids were received until 10:00 a.m. on July 26, 2024, and were publicly opened and read aloud as follows:

<u>Contractor</u>	<u>Project Cost</u>
Jokerst Paving and Contracting	\$1,078,044.41
Gershenson Construction Co., Inc.	\$1,179,220.00
Infrastructure Management, Inc.	\$1,316,741.85
Spencer Contracting Co.	\$1,498,250.71
Raineri Construction	\$1,630,615.68

**WHEREAS**, Jokerst Paving and Contracting has provided the lowest responsive bid, which was then reviewed for accuracy by Glendale and Kirkwood staff, along with Lochmueller engineers and the Missouri Department of Transportation; and

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

**SECTION ONE:**

The Board of Aldermen of the City of Glendale, Missouri, approves the contract with Jokerst Paving and Contracting for roadway and sidewalk improvements along E. Essex Avenue between N. Sappington Road in Glendale and Dickson Street in Kirkwood for the project price of \$1,078,044.41, in substantially the form attached hereto as Exhibit A.

**SECTION TWO:**

The Mayor and other appropriate officers, agents and employees of the City are authorized to execute the Agreement with Jokerst Paving and Contracting, in substantially the form attached hereto as Exhibit A, and to take such further actions and execute and deliver such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

**SECTION THREE:**

The cost of work completed under said contract shall be charged against the City's Capital Improvement Fund, budget account 90060-44033.

**SECTION FOUR:**

This resolution shall become effective upon its passage.

This Resolution Passed and Approved this 16<sup>th</sup> Day of September, 2024.

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Michael A. Wilcox  
Mayor

ATTEST:

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Frank Johnson  
City Administrator/City Clerk



**Internal Memorandum**

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TO: Frank Johnson, City Administrator  
FROM: Terry Jones, Public Works Superintendent  
DATE: September 11, 2024  
RE: Contract Approval Recommendation – E. Essex Ave STP - Construction

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Frank,

Following a bidding process in compliance with City Code and MoDot requirements, sealed bids for the construction of the proposed improvements to E. Essex Ave were opened and read aloud at a public meeting held at Glendale City Hall at 10am, Friday, July 26, 2024.

5 bids were received:

Jokerst Paving and Contracting, Inc. - \$1,078,044.41  
Gershenson Construction Co., Inc. - \$1,179,220.00  
Infrastructure Management, Inc. - \$1,316,741.85  
Spencer Contracting Co. - \$1,498,250.71  
Raineri Construction - \$1,630,615.68

Jokerst Paving and Contracting (Jokerst) provided the lowest bid which was then reviewed for accuracy by Glendale & Kirkwood staff, along with Lochmueller engineers. Following this review, the bid was then sent to MoDot for further review and acceptance, after which MoDot provided a Letter of Concurrence allowing Glendale to execute a Construction Contract with Jokerst.

Because this project is a joint effort between the cities of Glendale and Kirkwood, approval of an Intergovernmental Agreement outlining payment terms between Glendale and Kirkwood was necessary prior to executing the Construction Contract. Intergovernmental Agreement #4 was approved by Glendale on September 3 and Kirkwood on September 5.

Additionally, East-West Gateway Council of Governments (EWG) approved an Inflationary Adjustment for this project which raised the overall Federal Aid amount by \$170,509.00 to \$949,079.00 before the programmed 20% local cost-share. Factoring the deduction of the local cost-share, the new Federal Aid amount is \$802,001.96. Glendale approved the new Program Agreement with MoDot on September 3.

Intergovernmental Agreement #4 states that the cost for work performed on the Glendale side of the project is estimated at \$650,504.61, and the cost for work performed on the Kirkwood side of the project is estimated at \$427,539.80. Federal Aid, at \$802,001.96, will be used to pay for most of the work, leaving \$276,042.48 as a combined cost-share responsibility between Glendale and Kirkwood.

Intergovernmental Agreement #4 also states that because Glendale is the lead city on the project, Kirkwood will pay Glendale their portion of the cost-share at \$109,475.22, representing 39.66%. Glendale's portion of the cost-share is \$166,567.26, representing 60.34%. Any change orders that arise through the course of construction will be paid for by the city the change order originated from.

The 2024-25 CIP includes \$937,000 in line item 90-060-44033, "E. Essex STP Project". I recommend the Mayor and BOA vote to approve the Construction Contract with Jokerst Paving to construct the proposed street improvements along E. Essex Ave between N. Sappington Rd in Glendale and Dickson Street in Kirkwood.

Following approval by the city, the Construction Contract, along with several other documents, is then sent back to MoDot for a final review to ensure that all documentation has been executed and filed in compliance with MoDot's EPG. Following a short review, MoDot will then issue the city a Notice to Proceed. From there the city can then schedule a preconstruction meeting with Jokerst Paving to plan the project and select a construction start date.

## Exhibit A

### CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into by and between the City of Glendale,  
(hereinafter referred to as the Owner) and Nicole L Krodinger  
of Jokerst Paving & Contracting, Inc., (herein referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at its own expense hereby agrees to do or furnish all labor, materials, and equipment called for in the proposal designated and marked:

East Essex Avenue Roadway and Sidewalk Improvements

Federal Project No. STP-9901 (653)

Glendale, Missouri

and agrees to perform all the work required by the contract as shown on the plans and specifications. The "Notice to Contractor," "Plans," "Proposal," "Contract Bond," "Acknowledgment," "Notice to Proceed", and all change orders are made a part hereof as fully as set out herein.

It is understood and agreed that, except as may be otherwise provided for by "Job Special Provisions," "General Provisions," and "Supplemental Specifications," included in the Proposal, the work shall be done in accordance with the most current "Missouri Standard Specifications for Highway Construction" and "Missouri Standard Plans for Highway Construction", including all revisions to these documents, which are part and parcel of this contract, and are incorporated in this contract as fully and effectively as if set forth in detail herein.

The Contractor further agrees that it is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that its information was secured by personal investigation and research and not from any estimates of the Owner; and that it will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than the authorization date in the Notice to Proceed and to complete the work within the time specified in the proposal or such additional time as may be allowed by the engineer under the contract.

The work shall be done to complete satisfaction of the Engineer of the Owner and, in case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, shall also be subject to inspection and approval at all times by the proper agent or agents of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

The Contractor agrees that it will comply with all federal and state laws and regulations and local ordinances and that it will comply and cause each of its subcontractors, if any, to comply with all federal and state laws and federal regulations and directives pertaining to nondiscrimination against any person on the ground of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the contract.

The Contractor expressly warrants that it has employed no third person to solicit or obtain this contract on its behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that it has not paid, or promised or agreed to pay, to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission, or percentage upon the amount receivable by it hereunder, and that it has not, in estimating the contract price demanded by it, included any sum by reason of any such brokerage, commission, or percentage, and that all moneys payable to it hereunder are free from obligation to other entities for services rendered, or supposed to have been rendered, in the procurement of this contract. Contractor further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and the Owner may retain to its own use from any sums due or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

Under penalty of perjury under the laws of the United States and/or false declaration under the laws of Missouri, and any other applicable state or federal laws, the Contractor Signatory certifies that the Contractor and its officials, agents, and employees have neither directly nor indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this contract, and that the Contractor intends to do the work with its own bonafide employees or subcontractors and did not bid for the benefit of another contractor.

The Owner agrees to pay the Contractor in the manner and in the amount provided in the said Standard Specifications and Proposals.

IN WITNESS WHEREOF, the parties hereunto have hereunto set their hands and affixed their seals, this 12<sup>th</sup> day of SEPTEMBER, 2024.

City of Glendale, Missouri, acting by and through the Mayor and Aldermanic Board

By \_\_\_\_\_  
Mayor, City of Glendale

ATTEST: (SEAL)

\_\_\_\_\_  
[Attest Person Title Here and Printed Name]

Contractor Business Name

By *Nicole L. Krodinger*  
Authorized Contractor Signature

Nicole L. Krodinger, Vice - President  
Printed Name of Signatory



*Karen Clark*  
Karen Clark, Office Manager  
[Attest Person Title Here and Printed Name]

AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF OAKLAND, MISSOURI, FOR THE PROVIDING OF CODE ENFORCEMENT SERVICES AND AUTHORIZING THE EXECUTION OF SAID AGREEMENT ON BEHALF OF THE CITY OF GLENDALE, MISSOURI

**WHEREAS**, staff of the City of Glendale, Missouri (“Glendale”) and City of Oakland, Missouri (“Oakland”) have negotiated a cooperative agreement for the provision of code enforcement services;

**WHEREAS**, the provisions of Sections 70.210 through 70.320 of the Missouri Revised Statutes authorize municipalities such as Oakland and Glendale, to enter into contracts to provide a common service;

**WHEREAS**, Oakland desires to contract with Glendale for the provision of code enforcement services, as more fully described in the terms and conditions of the cooperative agreement, attached hereto as Exhibit A, and incorporated herein by reference (the “Agreement”);

**WHEREAS**, the Board of Aldermen of the City of Glendale has determined that entering into the attached Agreement with Oakland for the provision of code enforcement services is in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

**SECTION ONE:**

The Board of Aldermen of the City of Glendale hereby approves the Agreement for Code Enforcement Services between the Cities of Oakland and Glendale in substantially the form attached hereto as Exhibit A for the purpose of providing for code enforcement services to the City of Oakland.

**SECTION TWO:**

The City shall, and the Mayor and other appropriate officers, agents, and employees of the City are hereby authorized to sign the Agreement in substantially the form attached hereto as Exhibit A and to take such further actions and execute and deliver such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

**SECTION THREE:**

This Ordinance shall be in full force and effect from and after its passage and approval.

Read two times and finally passed by the Board of Aldermen of the City of Glendale, Missouri, this 16th day of September, 2024.

---

Michael Wilcox  
Mayor, City of Glendale

ATTEST:

---

Frank Johnson  
City Administrator/City Clerk

## Exhibit A

### **AGREEMENT FOR CODE ENFORCEMENT SERVICES**

**THIS AGREEMENT** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2024 by and between the City of Oakland, Missouri, a municipal corporation of the County of St. Louis, State of Missouri, (hereinafter “Oakland”), and the City of Glendale, Missouri, a municipal corporation of the County of St. Louis, State of Missouri, (hereinafter “Glendale”).

#### **WITNESSETH:**

**WHEREAS**, §70.220 RSMo authorizes municipalities to contract with each other for common services when the subject matter is within the scope of powers of the individual municipalities; and

**WHEREAS**, Oakland desires to have Glendale provide certain code enforcement services to Oakland, and Glendale desires to provide such services.

**NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:**

#### **1. Code Enforcement Services.**

- 1.1 Glendale shall provide code enforcement services (herein “Services”), as directed by the Oakland City Administrator, to be performed by a designated staff member of the Glendale Police Department’s Code Enforcement Division, who shall serve as the Ordinance Enforcement Officer for Oakland (hereinafter the “Ordinance Enforcement Officer”).
- 1.2 Glendale and the designated Ordinance Enforcement Officer shall comply with all federal, state, and local laws in the performance of the Services to Oakland under this Agreement.
- 1.3 Pursuant to the Municipal Code of the City of Oakland, the Ordinance Enforcement Officer shall be responsible for enforcement of the following code provisions (all references are to the Municipal Code of the City of Oakland):
  - 1.3.1 Chapter 205: Animal Regulations
  - 1.3.2 Chapter 206: Domestic Animals and Fowl
  - 1.3.3 Chapter 215: Nuisances
  - 1.3.4 Chapter 505, Article II: Property Maintenance Code
  - 1.3.5 Chapter 520: Streets, Sidewalks, and Trees
  - 1.3.6 Chapter 525: Signs and Advertising Devices
  - 1.3.7 Chapter 530: Regulating Billboards in the City
  - 1.3.8 Chapter 540: Tree Preservation

1.3.9 The Ordinance Enforcement Official shall be responsible for enforcement of the following duties pursuant to Chapter 405: Zoning Regulations:

1.3.9.1 Referral of any violation of Chapter 405 to the City Attorney for prosecution or other appropriate action when deemed necessary.

1.4 The Ordinance Enforcement Officer shall appear at any trial or court proceeding including, but not limited to appearances to give testimony, including depositions, where the attendance of such person is necessary as a witness in any matter pending before the Oakland Municipal Court or other courts of St. Louis County which relates to Services provided under this Agreement.

1.5 The Ordinance Enforcement Officer shall attend meetings of the Oakland Board of Alderman, Oakland Board of Adjustment, and/or the Oakland Planning and Zoning Commission when requested by the Oakland City Administrator with no less than seventy-two (72) hours advance notice of the meeting.

1.6 The Ordinance Enforcement Officer or the Glendale Police Department's Code Enforcement Division shall provide to Oakland a monthly report of all Services rendered pursuant to this Agreement for the month preceding the report.

## **2. Cost of Code Enforcement Services**

2.1 Oakland shall pay to Glendale the rate of thirty and 00/100 dollars (\$30.00) per hour for Services referenced in Section 1 above.

2.2 Glendale shall invoice Oakland monthly for Services performed. Oakland shall pay each such invoice within 30 days of receipt.

## **3. Notice to Parties**

3.1 When notice is required from one party to another, notice shall be deemed adequate if made in writing and e-mailed or US Mail as follows:

*To the City of Oakland:*

City of Oakland  
Andrew Stewart, City Administrator  
P.O. Box 220511  
St. Louis, MO 63122  
Email: cityhall@oaklandmo.org

*To the City of Glendale:*

City of Glendale  
Frank Johnson, City Administrator  
424 N. Sappington Road  
Glendale, MO 63122  
Email: fjohnson@glendalemo.org

#### **4. Termination and Assignment**

- 4.1 This Agreement shall be effective on \_\_\_\_\_, 2024 (the “Effective Date”), and shall remain in effect until terminated by either party. Either party may terminate this Agreement, for any cause, upon thirty (30) days’ written notice to the other party.
- 4.2 This Agreement shall not be assignable or transferable by either party, and the Services shall be performed by a subcontractor for Glendale without the prior written consent of Oakland.

#### **5. General Provisions**

- 5.1 Oakland and Glendale shall have the right to amend this Agreement by mutual accord. Any such amendment shall be authorized by ordinance or resolution of each governing body, duly and legally adopted, and shall be executed by both parties. Any such amendment shall be attached hereto and incorporated herein.
- 5.2 This Agreement shall be governed by Missouri law.
- 5.3 Nothing in this Agreement is intended to waive and shall not waive the doctrines of sovereign immunity or official immunity as would otherwise be available to Oakland or Glendale with regard to any claim made by any person or entity that is not a party to this Agreement.
- 5.4 Glendale staff performing the Services provided under this Agreement shall have the authority authorized by Missouri statutes and Oakland ordinances for employees performing such services.
- 5.5 This Agreement shall not be interpreted as being an Agreement for the benefit of a third party.
- 5.6 Subject to annual appropriation, this Agreement shall be effective as of the date of execution by the parties and shall continue indefinitely from year to year unless terminated by either party as provided herein.
- 5.7 If any provision contained in this Agreement shall be held or declared to be invalid, unlawful, or unconstitutional for any cause by a court of competent jurisdiction, the remaining portions and provisions shall be and remain unaffected thereby and shall remain in full force and effect.

- 5.8 Anything contained herein to the contrary notwithstanding, the parties hereby represent and agree that this Agreement is not intended, nor shall it operate as a delegation of any legislative or statutory authority of Oakland and its elected officials to Glendale or its elected or appointed officials.
- 5.9 This Agreement may be signed in counterparts.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals in the respective cities on this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF OAKLAND, MISSOURI:**

**CITY OF GLENDALE, MISSOURI:**

\_\_\_\_\_  
Mayor Tom Steuby

\_\_\_\_\_  
Mayor Mike Wilcox

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Clerk

AN ORDINANCE LEVYING AND FIXING THE TAX RATES IN THE CITY OF GLENDALE, COUNTY OF ST. LOUIS, STATE OF MISSOURI, FOR THE YEAR 2024 ON ALL PROPERTY SUBJECT TO TAXATION IN SAID CITY FOR GENERAL MUNICIPAL PURPOSES, FOR THE CITY’S PENSION FUND, AND FOR THE CITY’S DEBT SERVICE FUND

**WHEREAS**, state law requires the City of Glendale to establish its tax rates and notify the County Collector of Revenue of the established rates by October 1; and

**WHEREAS**, following a Public Hearing duly advertised in a newspaper of general circulation as required by Missouri Revised Statutes Section 67.110, the Board of Aldermen has determined that revenues budgeted to be generated from property taxes in Fiscal Year 2025 are \$814,200 for the General Fund, \$539,900 for the Pension Fund, and \$615,500 for the Debt Services Fund; and

**WHEREAS**, upon receipt and review of the revised Certification of Assessed Value of all Real Property and Personal Property issued by the Assessor of St. Louis County for 2024 it has been determined that a total property tax rate (per \$100 of assessed value) necessary to generate sufficient property tax revenue for fiscal year 2024-2025 must be as follows:

<u>GENERAL FUND</u>	
RESIDENTIAL REAL ESTATE	\$ .3070
COMMERCIAL REAL ESTATE	\$ .2980
PERSONAL PROPERTY	\$ .5190
<u>PENSION FUND</u>	
RESIDENTIAL REAL ESTATE	\$ .2180
COMMERCIAL REAL ESTATE	\$ .1810
PERSONAL PROPERTY	\$ .2400
<u>DEBT SERVICES FUND</u>	
RESIDENTIAL REAL ESTATE	\$ .2460
COMMERCIAL REAL ESTATE	\$ .2460
PERSONAL PROPERTY	\$ .2460

**WHEREAS**, the Board of Aldermen has determined that revenues generated from the proposed property tax rates in Fiscal Year 2025 will be \$833,232 for the General Fund, \$555,256 for the Pension Fund, and \$624,655 for the Debt Services Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

**SECTION ONE:**

There is hereby levied a tax rate on each one hundred dollars (\$100.00) valuation of all property real, personal, and mixed, including stocks of goods and wares which are subject to taxation in the City of Glendale for the year 2024 which tax shall be payable during the year 2024 and shall become delinquent January 1, 2025, as follows:

GENERAL FUND

RESIDENTIAL REAL ESTATE	\$ .3070
COMMERCIAL REAL ESTATE	\$ .2980
PERSONAL PROPERTY	\$ .5190

PENSION FUND

RESIDENTIAL REAL ESTATE	\$ .2180
COMMERCIAL REAL ESTATE	\$ .1810
PERSONAL PROPERTY	\$ .2400

DEBT SERVICES FUND

RESIDENTIAL REAL ESTATE	\$ .2460
COMMERCIAL REAL ESTATE	\$ .2460
PERSONAL PROPERTY	\$ .2460

**SECTION TWO:**

This Ordinance shall be in full force and effect both from and after its passage and approval.

Read two times and finally passed by the Board of Aldermen of the City of Glendale, Missouri, this 16th day of September, 2024.

\_\_\_\_\_  
Michael A. Wilcox  
Mayor

ATTEST:

\_\_\_\_\_  
Frank Johnson  
City Administrator/City Clerk

AN ORDINANCE AMENDING SECTIONS 400.010 AND 400.350 OF THE  
GLENDALE MUNICIPAL CODE PERTAINING TO PERMITTED USES IN THE C-1  
ZONING DISTRICT IN THE CITY OF GLENDALE, MISSOURI

**WHEREAS**, Chapter 400 of the Glendale Municipal Code of Ordinances imposes certain rules and regulations related to the permitted uses of buildings and premises in the various zone districts within the City of Glendale, Missouri (the “City”); and

**WHEREAS**, in order to promote business within the City, the Board of Aldermen has determined that certain amendments to Sections 400.010 and 400.350 of the Municipal Code are appropriate all for the benefit of the residents of the City.

**NOW, THEREFORE**, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

**SECTION ONE:**

Section 400.010 of the Glendale Municipal Code shall be amended by adding a new definition for “coffee shop” as follows:

**Section 400.010 – Definitions.**

**COFFEE SHOP**

An establishment where coffee and related products, including, without limitation, tea and baked goods, are sold in various forms to persons sitting at tables or counters or by carry out. Outdoor seating for patrons shall be conditioned on obtaining a special permit.

**SECTION TWO:**

Section 400.350 of the Glendale City Code addressing regulation of permitted uses in the C-1 Local Commercial District is hereby amended by deletion in its entirety and adoption of a new Section 340.115 to read as follows:

**Section 400.350 – Use Regulations Generally.**

A. No building or premises in a “C-1” District shall be used and no building shall be erected or altered unless otherwise provided in this Chapter, except for one (1) or more of the following uses:

1. Bakery whose products are sold at retail on the premises.
2. Bank.
3. Barbershop.
4. Beauty parlor.
5. Florist shop.
6. Business or professional office or clinic.
7. Photographers or artists studio.

8. Shoe repair shop.
9. Store for the conduct of selling products in a retail business within a store building except for the following which are prohibited:
  - a. Liquor stores.
  - b. Places conducted for the purpose of the sale of intoxicating liquors and beverages by the drink.
  - c. Auto sales agencies.
  - d. Gasoline and oil sales agencies and filling stations.
  - e. Restaurants and drive-in restaurants, or any drive-in establishment selling food or drink products.
10. Tailor shop.
11. Ice cream parlor/malt shop.
12. Delicatessen.
13. Coffee shop.

B. No use of any building shall be changed to any other permitted use in this zone unless all requirements as to parking area for such proposed use are complied with to the extent parking space is available.

C. If any ice cream parlor, delicatessen, or coffee shop desires to conduct an outdoor dining area, it must first make written application for and receive a special use permit from the Board of Aldermen. Such written application shall contain a scale plan of the area intended for outdoor dining, drawings of the appearance if any enclosure is to be provided, the number of tables to be located therein, the square feet of such area, the number of patrons to be served, and the hours of operation requested. The floor area of such outdoor space shall be considered floor area and shall be included in the calculation of parking area. Any application for a special use permit shall be accompanied by a fee of fifty dollars (\$50.00) and shall first be assigned, by the Board of Aldermen, to the Plan Commission for its consideration. The Plan Commission shall make a report within thirty (30) days. The Board of Aldermen shall then hold a public hearing on such permit, first giving a fifteen (15) day notice of such hearing in a paper of general circulation in the City of Glendale.

Before such permit shall be granted, the Board of Aldermen must first determine that such use will not:

1. Substantially increase traffic hazards or congestion.
2. Substantially increase fire hazards.
3. Adversely affect the character of the neighborhood, including the use and enjoyment of adjoining residential uses.
4. Adversely affect the general welfare of the community.
5. Overtax public utilities.

### **SECTION THREE:**

This Ordinance shall be in full force and effect from and after its passage and approval.

This Ordinance, after being read two times, is passed and approved this 7th day of October, 2024.

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Michael A. Wilcox  
Mayor

ATTEST:

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Frank Johnson  
City Clerk



**Internal Memorandum**

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**Office of the City Administrator**

**TO:** Honorable Mayor Mike Wilcox  
and the Glendale Board of Aldermen

**FROM:** Frank Johnson, City Administrator

**DATE:** September 13, 2024

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**ADMINISTRATION**

**Blueprint Glendale Comprehensive Plan**

- The comprehensive planning process is getting ready to start back up again as H3 is estimating they will complete their initial draft of Blueprint Glendale by the end of the month. Following this, will schedule meetings with the Business Roundtable and Steering Committee with a staff and elected officials retreat likely in November.

**Mercy and Anthem Negotiations**

- Earlier this week the Mercy healthcare system publicly announced that they may leave the Anthem Blue Cross and Blue Shield network in Missouri on Jan. 1, 2025. Anthem is the City's health care insurer, so this announcement is of obvious concern to all full-time employees. The announcement was made as part of ongoing negotiations between the two companies over a renewal agreement.
- The City's health insurance broker, Daniel & Henry, is closely monitoring this situation. We do expect that Anthem and Mercy will reach an agreement, but Daniel & Henry is actively exploring options for Glendale and the other members of SLAIT if no deal is achieved.

**St. Louis Regional Hazard Mitigation Plan**

- I want to give a special thanks to Capt. Bob Catlett who helped lead the charge on completing a lengthy questionnaire that was submitted this week as part of the City's participation in the St. Louis Regional Hazard Mitigation Plan. Completion of the questionnaire was a new requirement from previous years. Thanks also to Chief Jim Silvernail and Public Works Superintendent Terry Jones, who assisted with completing the form.

**Revised ARB Guidelines**

- After meeting with ARB chair Jeff Fernhoff and members Reed Voorhees and John Falk on Aug. 21 to review the latest version of the guidelines, they requested that the guidelines be brought back to the full ARB Board for discussion due to the substantial number of edits. It will be on the agenda for their Sept. 11 meeting.

## **Parks and Rec Partnership Report**

- We are still waiting on the requested reports through Aug. 31 from the cities of Kirkwood and Webster Groves regarding our residents' usage of their respective recreation facilities. I have followed up with each city and hope to hear from them soon.

## **POLICE DEPARTMENT**

### **Law Enforcement Torch Run**

- This weekend (Saturday and Sunday from 10 a.m.-4 p.m.) Chief Jeff Beaton and other volunteers will be selling Law Enforcement Torch Run t-shirts, hats and raffle tickets benefitting Special Olympics at the Schnucks Store located at 10233 Manchester Road.

## **FIRE DEPARTMENT**

See the attached report for a bi-weekly summary of the department runs as well as the monthly report.

### **Missouri American Firefighter Grant**

- The Glendale Fire Department was successful in applying for a 2024 Missouri American Firefighter Grant in the amount of \$1,200. Our intent is to purchase thermal imaging cameras with the proceeds from the award.

## **PUBLIC WORKS DEPARTMENT**

Superintendent Terry Jones will be at the meeting Monday night to answer any questions about current or future projects.

### **Dwyer/Hillard Reconstruction Project**

- PW crews installed the final layer of topsoil and sod to the area of the project along the north and south sides of Hillard Ave. between #10 and N. Berry Rd. PW crews also installed topsoil and sod behind the new curbing along Hillard Rd. between 18 and 10.
- All curbing along the project area has been constructed and all concrete driveways have been restored. There are no longer any parking restrictions along Hillard Rd. and/or Dwyer Ave.
- City staff met with Spencer staff to inspect the asphalt driveways along Dwyer Ave. and Hillard Rd. to determine if any of the driveways needed to be cut back further than expected to allow for smooth egress and proper drainage. Spencer crews finished restoration of all asphalt driveways along Dwyer Ave. and Hillard Rd.
- Notifications have been delivered to each home along Dwyer Ave. and Hillard Rd. outlining the street milling and paving schedule. The notification can be found on the project page on the city's website.

### **E. Essex Ave. STP Project**

- Kirkwood has supplied Glendale with a signed copy of Intergovernmental Agreement #4 outlining construction cost responsibilities between the two cities. By way of accepting the Agreement, Kirkwood has agreed to move forward with construction of the proposed improvements.

- Jokerst Paving has also supplied the city with all the necessary construction documents required by MoDOT, so staff is recommending the Mayor and Board of Aldermen approve the Construction Contract with Jokerst Paving. If approved, the Contract, along with several other documents, will be sent to MoDOT for final review. Following their review, we expect MoDOT will issue Glendale a Notice to Proceed and Glendale can then conduct a preconstruction conference with Jokerst Paving to determine the construction timeline.

### **Forestry**

- On Sept. 8, the city received a concern from the resident of 1210 N. Sappington Rd. regarding the health of a city tree. The tree was inspected by the City Forester who expressed concerns regarding the structural integrity of the tree but did not commit to a recommended removal. At the recommendation of the City Forester, a second opinion is currently being sought from another arborist.
- The city received notification on Sept. 9 from Treebute, a company that provides memorial tree dedications from private residences, that a person has donated a tree to a local resident in memory of the resident's late wife. The local resident wishes to donate the tree to the city for planting on public land. The Tree Board is currently considering species and placement of the tree and will decide after October 1.
- On Sept. 12, crews removed a large branch that had fallen into the roadway from a city tree at 325 N. Berry Rd.

### **Jazzfest Preparations**

- PW crews have begun preparing for the annual Jazzfest event by posting banners advertising the event at various points throughout the city.

### **Sewer Lateral Repair Program**

- On Sept. 10, J.E. Redington Plumbing performed scheduled repairs to the sewer lateral line at 711 Luckystone Ave.

### **Street Master Plan and Streets Bond**

- Following submittal of the second draft of the Streets and Sidewalks Master Plan by Lochmueller, the city provided a set of comments and requested for further revisions to the plan.
- During the week of Sept. 9, city staff reviewed the revised Streets and Sidewalks Master Plan and have developed optional work/cost groupings for the Mayor and BOA to consider. These options will be presented to the Board for discussion at the October 7 meeting.

### **Venneman Ave Resurfacing**

- On Sept. 12, crews applied a sealant to the asphalt curbing along Venneman Ave. between Brownell Ave. and E. Essex Ave. The work progressed to Fuhrmann Terrace until crews ran out of time for the day. Rain on Sept. 13 prevented the crews from finishing the work which will now take place on Sept. 16.

**REMINDERS/UPCOMING EVENTS**

**Board of Aldermen Meeting**

Monday, September 16, 7 p.m.

**Jazzfest**

Friday, September 20

**Board of Aldermen Meeting**

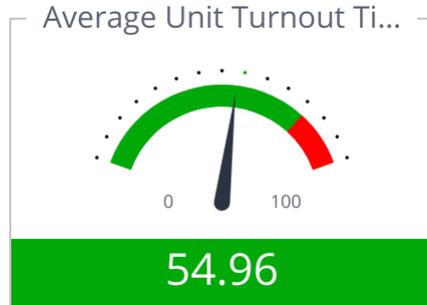
Monday, October 7, 7 p.m.

# Bi Weekly Run Report

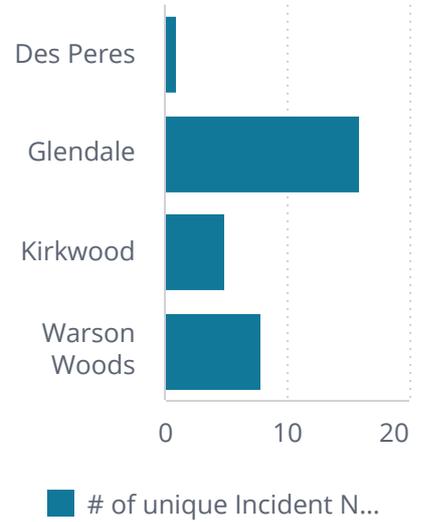
Total Calls

Calls Ran  
**30**

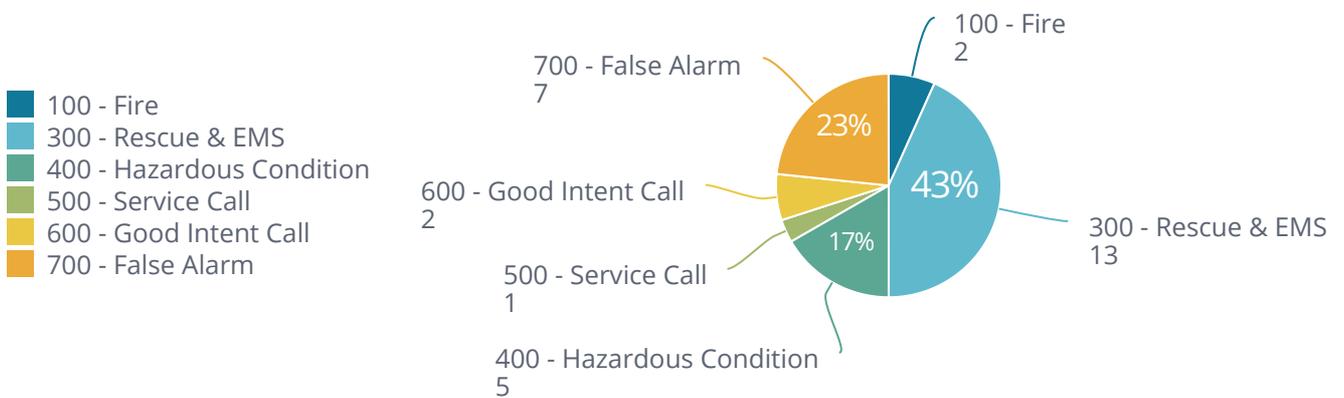
NFPA standard 80 seconds



Calls Per Area



Call Volume by Type





***Report of Runs***  
***August 2024***

# *Glendale Fire Department*

## MONTHLY ACTIVITY REPORT

AUGUST 2024

### **Notable Incidents:**

- Responded for a residential structure fire on Huthmaker Dr., assist to Kirkwood. Initial arriving crews arrived to find a smoke condition and working fire in the basement. 1410 arrived and assisted with fire attacking, searching for fire and occupants. The fire was extinguished and all crews returned in service.
- Responded for an odor of burning in the 1400 of Frontenay. 1410 arrived and found an odor of electric burning and a haze. After investigation, a faulty attic fan was found and removed.
- Responded for a motor vehicle accident with rescue on Fairdale, assist to Rock Hill. 1410 arrived and found a vehicle on its side, with an entrapped occupant. 1410 assisted with stabilizing the vehicle with struts and removed the patient for EMS transport.
- Responded for a residential structure fire in the 600 block of Coulter, assist to Kirkwood. Initial crews arrived to find an attached garage, well involved in fire. 1410 arrived and assisted with extinguishment. The fire was placed under control and all units returned to service.

### **Fire Department Training:**

- All Glendale FD members attended “Trends in EMS” training delivered by SSM Healthcare at the Maplewood Fire Department.
- Firefighter/Paramedics Ayres, James, and Rhodes attended a certification class, “Peer to Peer” for firefighter mental health.
- All Glendale FD members attended an “in house” class by Kennelwood Dog Care on the administration of oxygen masks on dogs.
- All Glendale FD members attended “Ladder” training at West County Fire & EMS. All crews participated in various evolutions involving ladder deployment.

### **Fire Department Activities**

- Glendale FD crews conducted numerous public relations and public education activities throughout the month, including:
  - Conducted 3 x station tour
  - Installed 3 x smoke detectors.
- The Glendale FD evaluated new attack hose for a future purchase.
- The on-duty A-shift members participated in the Tons of Trucks event hosted by the Kirkwood Early Childhood Center. Both Glendale pumpers were on display. The crew handed out sticker badges and fire helmets to hundreds of the attendees. The day was capped off with the crew members spraying water for the kids to play in.
- Crew attended North Glendale back to school event. Kids were invited to participate in a coloring contest presented by Glendale Professional Firefighters 2665. Kids can draw or color a picture of Fire Safety. The theme is “Smoke Detectors”. The 2 best pictures will each win a bicycle. The 2 bicycles were donated to the Glendale Professional Firefighters

by Big Shark Cycles. Judges for the event include Mayor Wilcox, Louie (The mascot for the St. Louis Blues) and one member of the Glendale Professional Firefighters. The winners will be announced at the North Glendale Trunk or Treat Event on October 25. Louie will be on hand for the announcement.

- The Glendale Fire Department was awarded a Missouri Department of Public Safety Grant for mobile radios for all vehicles.
- Numerous commercial inspections were conducted during the month.



Previous Month ▾ Aug 1, 2024 - Aug 31, 2024 ▾

50%

**FIRE**  
Percentage of Total Incidents

50%

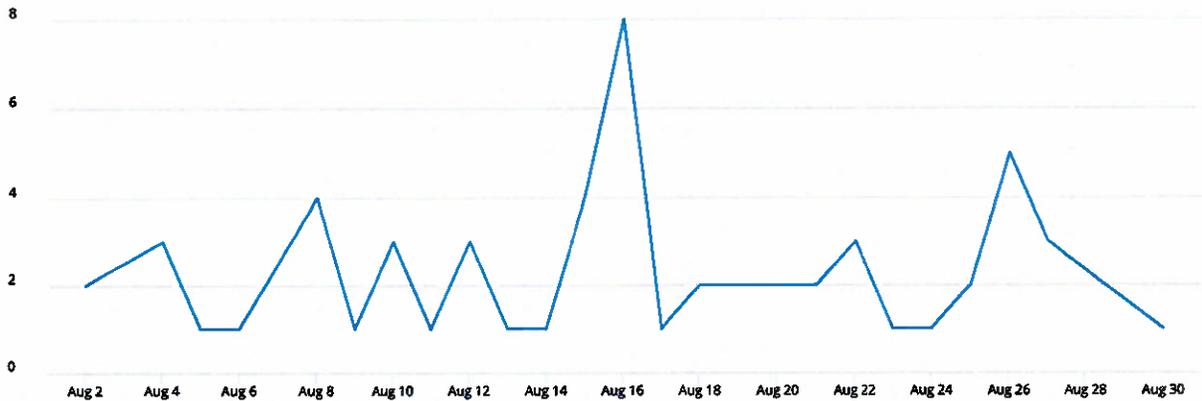
**EMS**  
Percentage of Total Incidents

58

**INCIDENTS**  
In Selected Time Slice

31

**DAYS**  
In Selected Time Slice



	Counts	% Rows	% Columns	% All										
Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	Total
(11) Structure Fire	1		1											2
(32) Emergency medical service (EMS) incident		5	11	9	4									29
(35) Extrication, rescue		1												1
(41) Combustible/f.. spills & leaks		1					1							2
(44) Electrical wiring/equipm. problem			1											1
(55) Public service assistance		1	1	3										5
(57) Cover assignment, standby at fire station, move-up			1											1
(61) Dispatched and canceled en route	2	1	1		2									6
(65) Steam, other gas mistaken for smoke			1	1										2
(73) System or detector malfunction	1	2	2		1									6
(74) Unintentional system/detect... operation (no fire)	1		1		1									3
<b>Total</b>	<b>5</b>	<b>11</b>	<b>20</b>	<b>13</b>	<b>9</b>									<b>58</b>



Previous Month ▾

Aug 1, 2024 - Aug 31, 2024 ▾

83%

**FIRE**  
Percentage of Total Incidents

17%

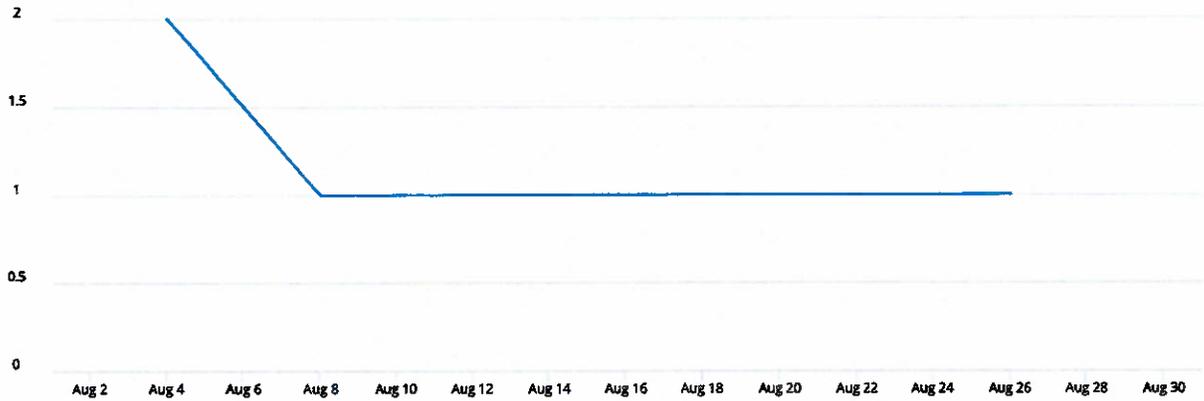
**EMS**  
Percentage of Total Incidents

6

**INCIDENTS**  
In Selected Time Slice

31

**DAYS**  
In Selected Time Slice



Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	Total
<b>Glendale Fire Department</b>	2	2	1		1									6
<b>Total</b>	2	2	1		1									6



Previous Month ▾

Aug 1, 2024 - Aug 31, 2024 ▾

76%

**FIRE**  
Percentage of Total Incidents

24%

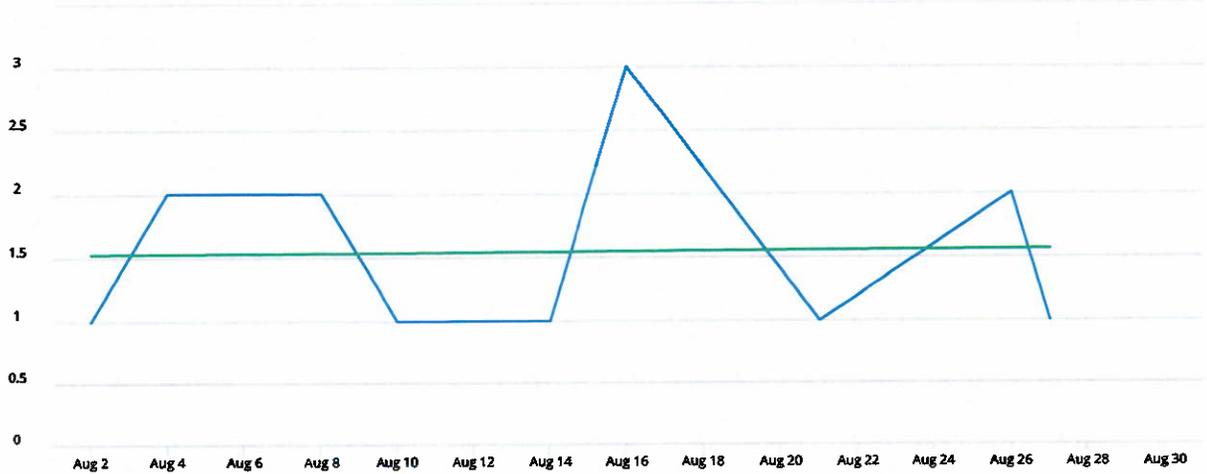
**EMS**  
Percentage of Total Incidents

17

**INCIDENTS**  
in Selected Time Slice

31

**DAYS**  
in Selected Time Slice



Counts | % Rows | % Columns | % All

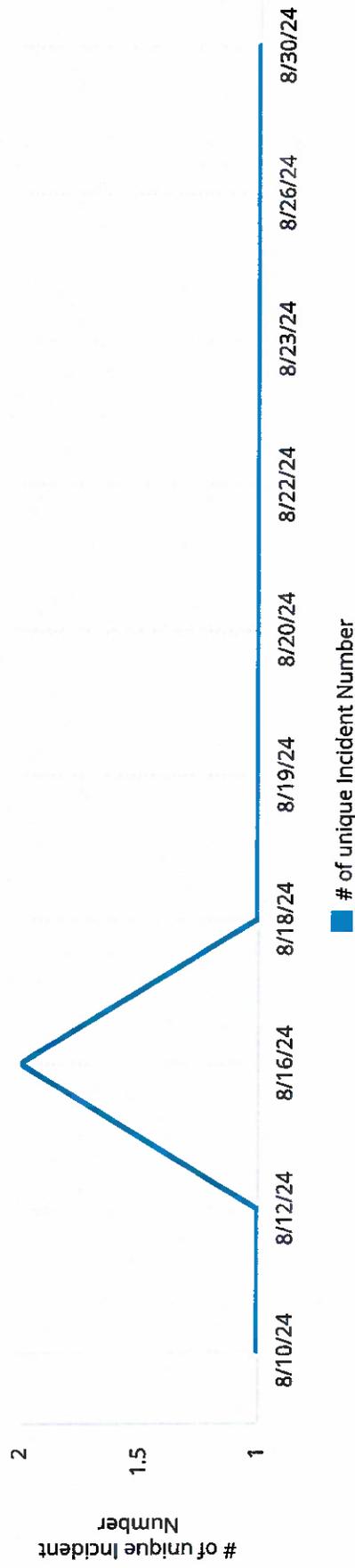
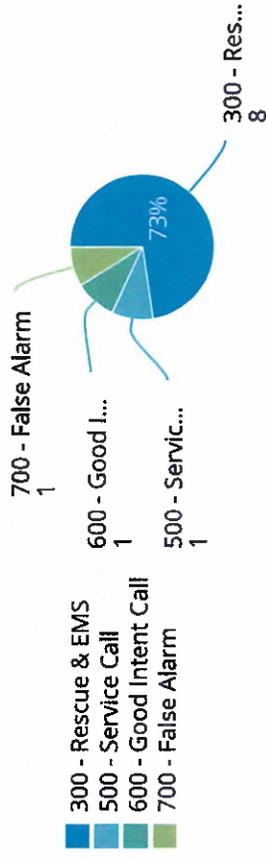
Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	Total
<b>Glendale Fire Department</b>	3	4	6	1	3									17
<b>Total</b>	3	4	6	1	3									17

# Warson Woods Monthly Report

Total Calls

Call Volume by Type

# of unique Incident Number  
**11**



Previous Month ▾ Aug 1, 2024 - Aug 31, 2024 ▾

**42%**

**FIRE**  
Percentage of Total Incidents

**58%**

**EMS**  
Percentage of Total Incidents

**31**

**INCIDENTS**  
In Selected Time Slice

**31**

**DAYS**  
In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	8/4/24	8/11/24	8/18/24	8/25/24	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	Total
Glendale Fire Department	2	8	7	9	5									31
Total	2	8	7	9	5									31